

Factors to consider	Who might be harmed?	Control measures present	Further actions required (if any)
<p>Size of the premises and layout – different levels.</p> <p>Number of staff, young people, service users etc.</p> <p>Location of building –close to town etc.</p> <p>Specific risks eg. Young people with specific health needs.</p> <p>Previous history of accidents.</p> <p>Lunch / break time cover</p>	<p>Staff, young people, service user, visitors, contractors</p>	<p>Number of qualified (First Aid at Work) certificate holders :</p> <p>Number of appointed persons / Emergency First Aid trained certificate holders :</p> <p>Number and Location of first aid boxes and other first aid equipment where appropriate : First aid room, staff room and reception</p> <p>Location of accident book and near miss reporting book: reception</p> <p>Regular checking and replacement of equipment when required (eg expiry date passed) Person nominated to check stock: K Richardson</p> <p>Appropriate signage (at least 1) in a prominent position informing people who first aid trained personnel are and their location</p> <p>Training kept up to date as per legal requirements</p>	<p>N/A</p>
<p>Protocol for blood / other bodily fluid spillages:</p>		<p>Plastic container / bucket with lid containing: Leak proof bags. Paper towels. Cleaning solution eg. Milton, disinfectant etc. Personal protective clothing (PPE) disposable gloves and aprons, eye protection. (single use items must be replaced). Non-invasive infrared forehead thermometer may be used to establish if a young people has a temperature.</p>	<p>N/A</p>

		<p>Person cleaning the spillage must wear: Disposable gloves and apron and eye protection. Using paper towels soak up spillage and place paper towels in to leak proof bag. Clean affected area using cleaning solution and paper towels and place used towels in to leak proof bag. Ensure area is left clean and dry. Dispose of all bagged items including gloves, aprons etc securely:</p> <ul style="list-style-type: none"> ● put waste in a plastic bag and tie when full. ● double bag ● put in a suitable & secure place marked for storage for 72 hours ● unless COVID-19 is confirmed, this waste does not require dedicated clinical waste collection <p>Replace used stock.</p>	
Human or Animal Bites that have penetrated the skin:		<p>Basic first aid should be applied to minimise the risk of infection and control bleeding. The injured person must be referred to either Hospital A & E department or Occupational Health Department – (OHD referral can be arranged by contacting HR) or GP referral in the case of young people immediately (dependent on extent of injury).</p>	N/A
Vaccinations and Personal Protective Clothing / Equipment:		<p>NB any costs incurred re vaccination etc will be passed to the individual payment.</p> <p>provision of any personal protective equipment and treatment identified via a risk assessment / advised by a medical practitioner to enable staff to work safely.</p>	N/A
Coronavirus (Covid-19)		<p>Given the current situation, a risk assessment plan which covers known eventualities should be</p>	N/A

		<p>drawn up and shared with parents/carers whose young people are on site via the website – COVID-19 section. It may be necessary on occasions to cover the arrangement with a person who holds a first aid certificate.</p> <p>Parents should be made aware of the arrangement to enable them to make an informed choice whether they would wish their child to attend on that basis given the exceptional circumstances.</p>	
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