



Wider opening of school – Must read

Communication

1. We will keep parents/carer informed of how we intend to implement the government's strategy for the wider opening via the school website, email and parentmail.
2. We will always endeavor to give parents and carers as much notice of any decisions / changes as possible, but we need to be open and say there may be times that we will have to respond at short notice.

Overarching approach

1. We will aim to implement the government strategy to the best of our ability whilst adapting it to the needs of the school community (young people, parents and staff).
2. We are not scientists and therefore need to follow guidance rather than emotional responses - but we know our school community and believe that is where our first responsibility lies.
3. It should be noted that several unions and individuals have expressed significant concerns regarding the government's strategy as it has developed. Wize Up is neither endorsing the government's strategy nor expressing an opinion on it by facilitating the wider opening of schools.

Summary of Governments strategy

1. The Government will only do this provided that the five key tests they have set justify the changes at the time, including that the rate of infection is decreasing and the enabling programs set out in the Roadmap are operating effectively.
2. As a result we will plan on this basis, ahead of confirmation that these tests are met.
3. It is no longer necessary for parents of eligible children to keep them at home if they can.
4. By returning young people gradually settings can initially reduce the number of young people in classrooms compared to usual and put protective measures in place to reduce risks.
5. Young people will need to stay within their new class/group wherever possible.

6. Staff and young people in all settings will be eligible for testing if they become ill with coronavirus symptoms,
7. A positive test will ensure rapid action to protect their classmates and staff in their setting
8. Those who are clinically vulnerable, or are living with someone who is, should follow government guidance.
9. They state their ambition is to bring year 10 young people back to school before the summer holidays, for a month if feasible, though this will be kept under review. Young people attending alternative provisions are included in this category.
10. Young people in eligible year groups are strongly encouraged to attend
11. Staff and young people should not attend if they have symptoms or are self-isolating due to symptoms in their household.
12. One of the protective measures we can take to reduce transmission is to have smaller group and class sizes.
13. Every setting should carry out a risk assessment before opening.
14. Schools should therefore work through the hierarchy of measures set out in our [guidance](#):
 1. avoiding contact with anyone with symptoms.
 2. frequent hand cleaning and good hygiene practices.
 3. regular cleaning of settings.
 4. and minimising contact and mixing.
5. The basic principle is that classes should be halved.
15. If necessary, settings have the flexibility to focus first on continuing to provide places for priority groups.

Social distancing and PPE

1. It is acknowledged that schools are unlikely to be able to keep to the 2m distance and the government has taken this into account with their guidelines.
2. School will:
 1. avoiding contact with anyone with symptoms by clear communication with parents and staff.
 2. ensure frequent hand cleaning and good respiratory hygiene practices during the day, with regular reminders.
 3. ensure regular cleaning of settings, during the day and at the end of the day.
 4. minimising contact and mixing by retaining young people groupings, reorganising lunch times and staggering arrival and leaving, if required (based on numbers on site)
3. School will limit group sizes to 8, and hopefully smaller.
4. Schools and other education or childcare settings should not require staff, young people and learners to wear face coverings.

5. At Wize Up, staff will have the option of wearing face coverings, face shields and or face masks when working closely with children. An example of this may be one to one support.
6. PPE may be worn by staff in certain instances where they are administering First Aid or supervising a young person that is displaying COVID-19 symptoms and is waiting to be picked up to be taken home.
7. Young people should not wear PPE as we do not believe they will be able to manage this appropriately during the day.
8. It is stated that children are less likely to be carriers of the virus, less likely to transmit the virus even if they have it and less likely to suffer severe symptoms if they have it. We are not scientists however.
9. Staff are more likely to be at risk from catching the virus from young people than young people catching it from other young people or staff - so we will be introducing guidelines such as:
 1. If possible, keep your distance.
 2. If possible, approach a young person from the side or behind.
 3. Keep your head height above that of a young person rather than lowering your head to their eye level.
 4. Ensure frequent hand cleaning and good respiratory hygiene practices.
 5. If possible, walk with your hands clasped in front to limit the temptation to touch items or your own face (reducing risk of cross contamination via touch).
10. It has been suggested to involve the young people with basic cleaning routines in the classroom as a way of highlighting the importance of hygiene routine - such as having a monitor to regularly wipe down light switches, or time to wipe down tables they are using.
11. Washing hands is key to hygiene and consequently protecting young people and staff. Young people and staff will:
 1. Wash their hands when they arrive at school.
 2. Wash their hands again during the morning.
 3. Wash their hands before eating.
 4. Wash their hands after coming back into class from lunch time.
 5. Wash their hands before going home.
12. The use of antibacterial hand gel should be seen as an addition to handwashing rather than an alternative.

Which year groups and when

1. We intend to follow the government guidance on which groups of young people will be our priority, provision will only be made available to those who have replied to the parentmail questionnaire.

2. Timetable for returning to school:

Date	Planning for groups	Additional information
Monday 22 nd June	Induction session for Group 1 (Y8-9) on expectations – morning session	Arrival at 11am, leaving at 12 and attending afternoon sessions on platform
Tuesday 23 rd June	Induction session for Group 2 (Y10) on expectations – morning session	Arrival at 11am, leaving at 12 and attending afternoon sessions on platform
Wednesday 24 th June	Induction session for Group 3 (Y11) on expectations – morning session	Arrival at 11am, leaving at 12 and attending afternoon sessions on platform
Thursday 25 th June	Group 1 (Y8-9) in attendance at school completing all lessons 11-2pm	
Friday 26 th June	Group 2 (10) in attendance at school completing all lessons 11-2pm	
<p>The above changes only affect the groups mentioned, other groups will be expected to attend online lessons.</p> <p>Week commencing 29th June 2020 the timetable will work as following:</p> <p>Monday: Group 1's only Tuesdays: Group 2's only Wednesday: Group 3's only Thursday: Group 1's only Friday: Group 2's only</p>		

3. Provision will be adjusted to reflect our staffing situation.
4. The aim is to keep these groupings as stable as possible, both in terms of staffing and young people membership.
5. Groupings will only be adjusted as a last resort and the school's decision on this is final.
6. Staffing may need to be adjusted because of arising circumstances but this will be kept to a minimum.
7. Wize Up does not intend to use supply staff to cover absences.
8. Lead staff will take time for planning.

Organisation of Cohorts

1. The guidance indicates no more than 15 young people per classroom. We have a cohort of 38, however, we anticipate significantly lower numbers and aim to have 8 young people per classroom.

2. We do not have enough room across school to accommodate all 38 daily and maintain social distancing.
3. We have 3 classrooms we plan to allocate per group, 1 large communal, lunchroom but not all of equal size.
4. We do not anticipate all parents choosing to send their young people, so we do not expect full cohorts to return.
5. The parent survey indicated that approximately 56% of young people access school provision, 5% unsure and 39% would not.
6. As a result, we need to anticipate 85% of cohorts attending.

Bringing and picking up young people

1. Classrooms will open at 10:45, with all young people expected to be in class by 11:00
2. Arrival at school:
 1. Parents are not to come onto school site. Parents who need to communicate with school should do so via phone /email.
 2. Young people are not required to wear school uniform, however should be covered appropriately, NOT wear hoodies and wear items close in colour to school uniform.
 3. Young people may bring their own packed lunch and a name labelled water bottle.
 4. Young people should not bring anything else to school.
3. Picking up at the end of the day:
 1. Parents should model high degrees of social distancing by remaining in cars or standing apart (at least 2m).

School meals

1. For the w/c 22nd June and there will be packed lunch meals only.
2. From Monday 29th June hot meals will be available.

Uniform

1. There will be no requirement for young people to wear a school uniform, hoodies are not allowed nor items which are see through or revealing and wear items close in colour to school uniform.
2. Young people should wear appropriately warm clothes and footwear (no open sandals).
3. Parents should also remember that as we will be keeping classrooms well ventilated, they may feel colder than usual. This will impact on the need for clothing.
4. Good clothes hygiene, which has very rarely been an issue at our school, will continue to be encouraged.
5. Staff will also be wearing more casual clothing than is the usual norm in school.

Curriculum

1. We know we will not be able to just pick up where we finished in March.
2. There will be a focus on young people well-being and routines as well as ‘the basics’. This will depend on teacher judgements and young people’s engagement with the online learning
3. PE or physical activity will no longer take place in the same format as before (going to the park).

Pupil Behaviour

1. Young people will follow the usual high behaviour standards expected at Wize Up School.
2. School will not be the same as pre-20th March 2020. Both young people and staff will have to adjust.
3. Young people will need to demonstrate that they are meeting new norms introduced to meet the safety of everyone as a result of COVID-19, which will include:
 1. The need to minimise touching other people.
 2. The need to follow rules about movement within classrooms and around school.
3. The need for young people to exercise ‘safe practice’ in school, which includes walking with their hands by their side to minimise the temptation to touch others and objects.
4. Where a young person is not able to keep to behaviour expectations, they may be removed from their group for extended periods of time. If this does not improve things, they will be excluded from the school provision as they would be considered a danger to other young people and staff.

Break times

1. Should young people from different groups be in attendance, they should not mix.
2. Where a young person does not follow the guidance given, they will be isolated from their group until staff feel they can expect the young person to consistently follow the guidance.

First Aid

1. Please see our COVID First Aid document.
2. We will continue to offer our young people First Aid as they require it. But it may seem different, as the natural reaction to hug / comfort will need to be exercised carefully.
3. In the first instance, young people will be required to self aid: wipe their own knee, give themselves a personal hug.

4. Staff will have access to a First Aid box which will include a face shield and face mask if this is seen as appropriate.
5. If it is suspected that a young person is displaying COVID-19 symptoms, they will be isolated and parents contacted to collect the young person.

Attendance

1. We will encourage parents to bring their young people to school as our provision expands.
2. Wize Up had anticipated using a booking system where access to school would be 'capped'. However, the results of the parental survey indicated that a significant proportion of each cohort would consider bringing their young person back to school (approximately 47%). As a result, we have decided to focus on those cohorts we have been asked to prioritise.
3. We are (currently) advised that we will be taking school registers from when the provision is offered, i.e. there is an expectation that it will be taken up. However, we do not anticipate that this will initially be the case.
4. We are (currently) advised that no action will be taken against either parents or school regarding young people non-attendance.
5. Parents must inform school if their young person will not be attending, especially when school is expecting them. Unexpected non-attendance can raise anxiety levels both regarding young peoples safeguarding and the possibility of them being unwell with COVID-19.
 1. email: admin@wize-up.org.uk
 2. phone: 0208 859 9664 and leave a message.

What happens if a young person or member of staff becomes unwell/displaying symptoms of COVID- 19

1. The need for people to be socially responsible has never been greater.
2. Where parents or young people are suspected of not adhering to social distancing, school may isolate a young person from their group or exclude the young person from attending on grounds of endangering other young people and staff.
3. Parents who suspect their young person is showing symptoms of COVID-19 should not bring them to school. They should:
 1. Self isolate until tests confirm that it is not COVID-19 and inform school immediately.
 2. Arrange for their young person to be tested for COVID-19 asap. The latest information school has is that all young people can now be tested.
 3. Keep school informed.
 4. If school suspects a young person of displaying symptoms of COVID-19 they will:

1. Isolate the young person.
 2. Supervise the young person until parents / carers are able to collect them or it is confirmed safe for them to make their own way home (please note that staff in this case may well wear PPE and that a noninvasive forehead thermometer may be used to establish if the young person has a temperature).
 3. Inform parents from the remainder of their group that this is the situation and that the group, including staff, should self-isolate for 14 days or until tests confirm that it was not COVID-19.
 4. Inform all parents that a group is self-isolating.
 5. Inform the LA of the situation.
5. It may be that staff are unwell for none COVID-19 reasons. In these situations, school will decide if it is appropriate to reallocate staff from other duties or to ask parents to keep their young people at home. The need to limit staff changes is a difficult balancing act and we know parents will be understanding of this matter.

Provision for those young people who do not come into school

1. As stated previously, we know that some parents will choose not to send their young person to school.
2. We will continue to provide online learning.

Everything is subject to change at short notice

1. Everything is subject to change, but we are committed to the well-being of our young people and the school community.
2. We will endeavour to give you timely notice of any changes.